

## BOND INSPECTION CLEANING CHECKLIST

For a quicker refund of your bond funds, please ensure you follow the cleaning checklist below.

**PLEASE NOTE: If the cleaning is not up to standard with the bond inspection, we will engage a professional to complete the work immediately at a cost to you.**

### **DO NOT SWITCH OF THE GAS**

1. Make sure all personal items are removed from the property – the property is to be empty at hand over of keys -  
**NOTE: If Fully Furnished Property – please make sure all provided furnishings are cleaned including lounge suites, mattresses, floor rugs etc & if provided linen/pillows professionally cleaned with receipts provided. This also includes all cookware/plates/cutlery etc that comes with the property to be washed/cleaned and put back inside cupboards or drawers.**
2. Receipts for carpets, and pet fumigation are to be provided when you hand in the keys at the office.
3. If you have had the gardens/cleaning professionally completed please provide receipts to assist in your bond refund.
4. All rent/accounts are to be paid up to date when handing in the keys.
5. **Please return this checklist to our office when you hand in your keys to assist in the bond inspection.**

See below to make sure all areas of cleaning are covered.

#### General/all rooms

General/all rooms	Completed
Air Conditioner—clean filters and ceiling vents (where accessible)	Y N
Carpets vacuumed and professionally cleaned ( <b>receipt to be handed into office</b> )	Y N
Tiled floors to be cleaned including grout ( <b>receipt to be handed into office if professionally cleaned</b> ) All other flooring to be cleaned and vacuumed	Y N
Ceiling fans dust and wipe and working	Y N
Cobwebs—remove internal of the home	Y N
Doors and frames—dust and wipe clean free of grubby marks	Y N
Power sockets and light switches—dust and wipe clean	Y N
Floors—Sweep and mop all non-carpeted floors	Y N
Light fittings – dust and wipe clean all globes to be working	Y N
Skirting boards including architraves—dust and wipe clean	Y N
Walls - Free of grubby marks and cobwebs.	Y N
Windows and frames—clean glass inside and out, dust and clean sills.	Y N
Window and sliding door tracks—cleaned	Y N
Fly screens gently brush off with a soft brush	Y N
Mirrors to be cleaned	Y N
Blinds and Curtains to be cleaned and washed	Y N
All Robes shelving ,doors, flooring, light fittings, light switches, and walls to be clean and mark free.	Y N
Ceilings and Cornices - Free of fly marks and cobwebs	Y N
Smoke Alarms - Remove fly marks and make sure battery inside and working	Y N
Curtains and Blinds - Requires to be professionally cleaned	Y N

**Kitchen**

Drawers ,cupboards and pantry – clean and wipe both inside and out	Y	N
Extractor Fans - Clean blades and exhaust filter covers and degrease	Y	N
Sink, bench top - Wiped clean and remove any soap residue and no water marks.	Y	N
Stove – clean burners grill, and drip trays, inside oven, range hood, general body of stove please ensure you clean under all oven racks and stove racks and burners.	Y	N
Taps clean and polish	Y	N
Bench tops cleaned.	Y	N

**Bathrooms**

Shower/bath/tiling – clean wall tiles, screen, shower recess and bath tub	Y	N
Drawers and cabinets – vacuum and wipe clean	Y	N
Sink – clean and remove any stains or soap residue	Y	N
Taps – clean and polish	Y	N
Toilet – clean thoroughly inside and out- taking off the seat included	Y	N
Mirror cleaned.	Y	N

**Laundry**

Drawers, cabinets and shelving – clean and wipe clean	Y	N
Sinks/basin – clean and remove any stains, soap residue	Y	N
Taps – clean and polish	Y	N

**Exterior**

Garage and or carport – Swept clean and free of cobwebs, all personnel belongings removed. Flooring to be pressure cleaned if required	Y	N
Driveway, paths, courtyard – Swept and free of weeds, all paved areas to be high pressure cleaned, with particular attend to visible oil stains	Y	N
All sheds to be swept clean and cobweb free and no tenant items left .	Y	N
All eaves, guttering/downpipes and fencing to be cobweb free.	Y	N
Gardens and lawns – mowed and edged and free of weeds. Shrubs to be pruned if needed.  Artificial Lawns are to be kept clean meaning weed free and debris free. If you have pets, please ensure at all times to maintain cleanliness of the artificial lawn, this includes sanitizing. FYI ensure when vacating to include the artificial lawn be part of pet fumigation and sanitizing.	Y	N
Pool - Must be fully cleaned and if applicable receipt for service/cleaning provide	Y	N
Reticulation – Sprinklers to be left in working order	Y	N

**PROPERTY ADDRESS:** \_\_\_\_\_

**KEYS RETURNED DATE:** \_\_\_\_\_

## RECOMMENDED COMPANIES FOR TENANTS

If you are interested in using our recommended companies for the end of lease, you are more than welcome! However, you can use your own. Please note if using your own please provide them with the cleaning list to ensure all the work is completed.

### **Cleaning companies - Cleaning/Carpets/Floor Cleaning & Windows**

Super Clean Cleaning [info@supercleanteam.com.au](mailto:info@supercleanteam.com.au) 0459 360 298

The Flying Carpet (Carpet-Tile cleaning) [admin@theflyingcarpetandtilecleaner.com.au](mailto:admin@theflyingcarpetandtilecleaner.com.au) 0467 027 384

Beewash Window Cleaning – [beewashwc@gmail.com](mailto:beewashwc@gmail.com) 0435 052 276

### **Gardening:**

Weeds N Wot Not: [Jwholden.17@gmail.com](mailto:Jwholden.17@gmail.com) Phone: 0429 100 952

Jims Mowing: [derek.spice@jimsmowing.net](mailto:derek.spice@jimsmowing.net) Phone: 0477 887 740

### **Maintenance: (For any repairs required tenant related)**

FBI maintenance: Matt: [fbimaintenance@live.com](mailto:fbimaintenance@live.com) Phone: 0405 234 792

### **Pest Spray**

Ultra V Pest Control [ultravpest@hotmail.com](mailto:ultravpest@hotmail.com) 0412 502 804

Frontline Pest Management [office@frontlinepestmanagement.com.au](mailto:office@frontlinepestmanagement.com.au) 95820727

Rocky Pest Management [admin@rockypest.com.au](mailto:admin@rockypest.com.au) 9592 2566

Targit Pest Solutions [admin@targitpests.com](mailto:admin@targitpests.com) 0414768147